The Mobile interface is highly configurable; your system may not use the same keys as shown here!

Starting and Stopping Mobile

Mobile startup. If Mobile does not auto-start, double-click the icon from the desktop, or launch from Start > Programs > Motorola > PremierOne Mobile Client.

Login. Type User ID, password, and required information such as unit ID. On the Action bar, select Login.

Logoff. On the Status bar, select the Logged In status button, and then select Logoff. Follow your agency’s policies for shutting down other active applications and the computer.

Dynamic Toolbars

Buttons and function keys, particularly those on the Taskbar and Services areas, call up additional windows or forms. For example, when you select F5, Message from the Taskbar:

The Messaging form appears:

Quick Keys enable you to quickly open functions from the home page. On the home page, press a keyboard character that is shown on a Primary or Secondary Services button. (M=Mapping)

Shortcut Keys enable you to enter functions by pressing the Alt key followed by another key. Menus and buttons that have one character of the text underlined designate the key combination. Here are some examples:

| Alt + E | Opens the Messaging form |
| Alt + U | Opens the Unit status form |
| Alt + N | Creates a new incident, query, or other object |
| Alt + S | Send |
| Alt + O | Opens the Options menu |

Escape Key

Many windows, menus, and dialog boxes can be dismissed by pressing the Esc key.

Emergency Key

Press F-12 or the Alert Key.

PremierOne Mobile can be configured to notify CAD when an Alert key is pressed. The CAD then sends an Emergency Message to a designated set of users or all users. This Emergency Message displays immediately and interrupts any process occurring on the computer in the vehicle.

You do not need to be logged into Mobile for the Emergency key to work.

Creating a Message

1. From the Taskbar, select F5, or Message.
2. In the Messaging form, type a user name, or press To for the Address Book. You can sort the Address book to see who is logged on.
3. Select and move groups or departments from Contacts to To, Cc, or Bcc boxes to add recipients and select OK.
4. Type your message and then press Alt + S, or Send. You can select options to send the messages to users only if logged in and you can select Return Receipt to be notified when the message is opened.

Creating a Query

1. From the Home window select Q, or Query.
2. Select the type of query you want from the buttons.
3. Type or select the necessary information.
4. Press Alt + S, or Submit.

Viewing a Query Response

1. From the Home page, select Q, or Query.
2. On the Query page, select the query you want.

Respond to a Dispatch

1. When an incoming dispatch dialog box appears, select View or View/Enroute.
2. To get driving directions, select Alt+n, or Map Drive Directions.
3. To see additional dispatch information, use the buttons on the left or press the corresponding shortcut keys.
4. As you progress through the call, use the appropriate functions such as Enroute or At Scene to update your CAD status. Your CAD status is always displayed in the status bar at the top of the screen.
5. From the Incident Summary, select Alt+d, or Clear Incident to close the call. In the Disposition field, select the required information.

Keyboard Shortcuts

Function Keys enable you to quickly enter functions using a single selection. On the Taskbar note the F (function) key. Press the function key on the keyboard to start a function. (F5 = Messaging)
Joining and Using a Chat Room

1. In the Home window, select A or Chat.
2. In the Chat Rooms list, select the chat room you want to join.
3. Select J or Join.
4. Enter text and select Alt+S or Send.
5. When ready to leave the Chat room, select Alt+L or Leave.

Creating a Chat Room

1. In the Home window, select A or Chat.
2. In the Chat window, select Alt+N or New.
3. Type or select Chat name, description, type, room as, max number, and number of messages.
4. Select Member list, and select the groups or members.
5. Select the Expiration (Last Leave) information.
6. Select Permissions, and add members to permission lists.
7. Select Alt+v or Save.

For a Private chat room, invitations are automatically sent to the selected users.

Scanning a Driver’s License

Scan the driver’s licence with the magnetic strip reader.
The query is automatically sent.

When the query is processed, you are notified of the status of the query.

Stopping Text-To-Speech

In the window status bar, select the Stop button. To start text-to-speech, select the Speak button. To stop text-to-speech, select the Stop button.

Adding Priority Comments

1. In the Comments tab of a Incident, Select Alt+E or Edit.
2. Select the bottom text field, and enter the text.
3. If you want all the text to be priority text, select the Priority Comment check box.
4. If you want a portion of the text to be priority comments, leave the Priority comments check box cleared, and surround the priority comments with less than < and greater than > characters. For example,
   This is a sample of <priority comments> for this document.
5. Select Alt+S or Submit.

Printing

In most windows, on the Action bar, select Options, and then Print.

Displaying the Incident Summary

1. Select the Incident button, and then the Incident you want.
   The Incident Summary page appears. From this page you can select a number of option buttons such as location, vehicle, comments, and attachments that display more detailed information in a window.
2. When finished, select Alt+C or Close View.

Requesting Contractors

1. On the Incident Management form, select the Persons or Vehicle button, and then select Request Contractor.
2. On the Contractor Request form, select the type, capability, and so on, and then select Request.
3. When the search is done, and if the selected contractor meets your needs, contact the contractor.
4. Select an action, such as CA contractor accepted, N Next.
5. Select Alt+S or Submit.

Changing Unit Status

1. On the right side of the Status bar, select the unit status indicator.
   Your current status displays with a check mark to the left of the status.
2. Select your current status.
   You can add additional information such as mileage by selecting the Notepad icon.

Locating Units on the Map

1. In the Unit Status window, select the unit you want.
2. On the Action bar, select Alt+L or Locate on Map.

Getting Drive Directions

On the Incident Summary window, select Alt+N or Map Drive Directions.
The map appears with the drive directions highlighted. If you have text-to-speech enabled, you will get turn by turn voice instructions.

Creating a Traffic Stop

1. From the Taskbar, select T-Stop.
2. Enter the information on the Incident Summary, and then the other tabs, and select Alt+S or Submit.

Self Dispatching

2. On the Action bar, select Alt+D or Self Dispatch.

Actions From the Unit Details Window

You can initiate a chat session, send a message, locate the unit on the map, and get unit history.
1. From the Unit Details window, select the Unit ID.
2. Select the action you want to do.
3. From the Unit Details window select the incident number.
   The Incident Action dialog appears were you can select Details or Message.
4. From the Unit Details window select the Area.
   The Messaging window appears where you can send the area a message.

Help System

Select Shift+F1 for help for context help for a Mobile screen.
Select Help for general help.