



Job Aid| How to Turn Off Notifications

Job Aid Scope| Turn Off Notifications



Purpose

The purpose of turning off notifications is to better manage your inbox from unwanted notifications in Motorola Solutions iSupplier portal.

Key Benefits

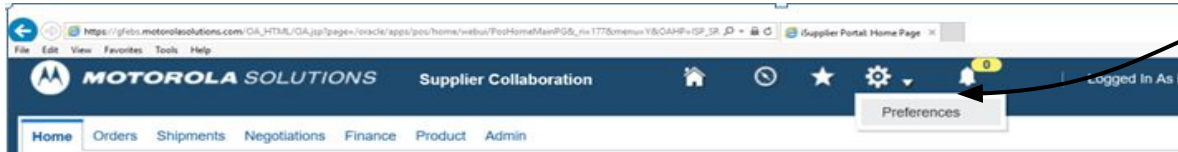
- Focus on Important email, notifications, etc..
- Better manage your inbox of emails
- Filter in unwanted notifications



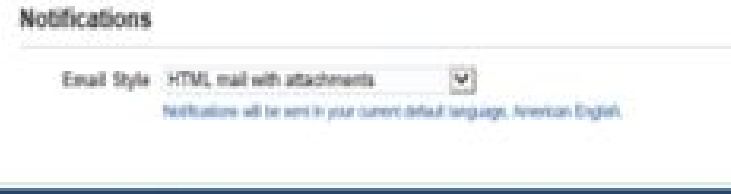
KEY STEPS| Turn Off Notifications

1. Access Login Screen for your assigned (e.g. iSupplier, Collaborative Planning, Sourcing, etc.)

2. Select **'Preferences'** on top of the page to access **General Preference Screen**



3. Select **Notifications** at the bottom of page



4. **Final Step:** Disable 'Notification field'
Then click on **"Apply"** on upper right
Corner of the page

