GREENFIELD

IS20: Purchase Order (PO) Uprev & Acknowledgements
There will be need for Supplier to Acknowledge/Accept Purchase Order (PO) Revision Changes made by MSI.

When a PO is Up-rev with changes to:
- Need By Date
- Quantity
- Price
- New Line

The ISupplier PO Status would be “Requires Acknowledgement”

Revision 0 Purchase Orders would always ‘Require Acknowledgement’.
IS20: Purchase Order (PO) Uprev & Acknowledgements

- Supplier user will be able to action to the “Requires Acknowledgment” PO using 2 methods:
  i) Acknowledge – You can accept entire PO
  ii) Accept With Changes – You can accept and request for changes.
A PO up-rev from below scenario will not trigger for a PO Acknowledgement:
- Cancelling a PO
- Change of PO Buyer Name
- Change to Promise Date.

If a Promise Date change is triggered by a Supplier Change Request, it will not trigger for a PO Acknowledgement.

**Note:** If supplier user triggers for Supplier Change Request by splitting a PO Shipment Line, this will create a new line on the PO, and re-triggers for a PO Acknowledgement.

This does not apply to Indirect POs (POs with “NP” Prefix)
Update: 02 April 2018: New PO Revisions. (Rev 1 onwards only)
Eg. PO is Rescheduled by your MSI Buyer to a New Need By Date of 01 May 2018.

- If you can meet the new Need By Date of 01 May 2018 - > Please use the function “Accept With Changes” – Populate the Promise Date box with the requested Need By Date. (01 May 2018)

- If you cannot meet the new Need By Date on PO, but with a different Promise Date from the Original Promise Date - > Please use the function “Accept With Changes” – Populate the Promise Date box with your new Date

- If you cannot meet the new Need By Date on PO, but can only remain the Original Promise Date (As the Previous Revision) – Please use the “Acknowledge” function.