



GREENFIELD

IS20: Purchase Order (PO) Uprev & Acknowledgements

31-October-2017. Update **02 April 2018**

IS20: Purchase Order (PO) Uprev & Acknowledgements



- There will be need for Supplier to Acknowledge/Accept Purchase Order (PO) Revision Changes made by MSI.
- When a PO is Up-rev with changes to:
 - ❖ Need By Date
 - ❖ Quantity
 - ❖ Price
 - ❖ New Line
- > The ISupplier PO Status would be “Requires Acknowledgement”
- Revision 0 Purchase Orders would always ‘Require Acknowledgement’.

IS20: Purchase Order (PO) Uprev & Acknowledgements



- Supplier user will be able to action to the “Requires Acknowledgment” PO using 2 methods :
 - i) Acknowledge – You can accept entire PO
 - ii) Accept With Changes – You can accept and request for changes.

Purchase Orders

Personalize Stack Layout: (SupplierRN)

Advanced Search

Personalize "Advanced Search"

Personalize Query: (QueryRN)
Personalize Advanced Search: (AdvSearchRN)
Specify parameters and values to filter the data that is displayed in your results set.

Show table data when all conditions are met
 Show table data when any condition is met.

PO Number is

Document Type is

Order Date is (example: 17-Oct-2017)

Buyer is

Acknowledgement Status

Personalize Stack Layout
Personalize "PO Summary"

Select Order: |

Select	PO Number	Rev	Operating Unit	Document Type	MSI Item	Description
<input type="radio"/>	AF95058372	1	US_100000	Standard PO	8505241U11	IS20 - Supplier R

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- A PO up-rev from below scenario will not trigger for a PO Acknowledgement:
 - ❖ Cancelling a PO
 - ❖ Change of PO Buyer Name
 - ❖ Change to Promise Date.
- If a Promise Date change is triggered by a Supplier Change Request -> it will not trigger for a PO Acknowledgement.

Note: If supplier user triggers for Supplier Change Request by splitting a PO Shipment Line - > this will create a new line on the PO, and retriggers for a PO Acknowledgement.

- This does not apply to Indirect POs (POs with “NP” Prefix)

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- **Update**: 02 April 2018: New PO Revisions. (**Rev 1 onwards only**)

Eg. PO is Rescheduled by your MSI Buyer to a New Need By Date of 01 May 2018.

➤ If you can meet the new Need By Date of 01 May 2018 - > Please use the function “[Accept With Changes](#)”
– Populate the Promise Date box with the requested Need By Date. (01 May 2018)

➤ If you cannot meet the new Need By Date on PO, but with a different Promise Date from the Original Promise Date - > Please use the function “[Accept With Changes](#)” – Populate the Promise Date box with your new Date

➤ If you cannot meet the new Need By Date on PO, but can only remain the Original Promise Date (As the Previous Revision) – Please use the “[Acknowledge](#)” function.

Personalize Stack Layout
Personalize PO Summary

Select Order	Acknowledge	Request Cancellation	Accept With Changes	View Change History			
Select	PO Number ^	Rev	Operating Unit	Document Type	MSI Item	Description	
<input type="radio"/>	AF95058372	1	US_100000	Standard PO	8505241U11	IS20 - Supplier Rt	