How do I request access ?

EBS Workflow

Oracle Identity Manager [OIM]

OIM URL Link : https://myaccess.mot-solutions.com/identity

Login Credentials User ID : [Your MSI Core ID] Password : [One IT Password.]

- Step 1. Click on the "Request access" box
- Step 2. Request Access will allow you to raise request in two ways

Request for Self

Request for Others.

Step 3. Please Select "Request for Self"



Step 1: Click on Catalog Step 2: On the search box Type "EBS" and click green search button

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	Back	Add Access	Checkout	Cancel	Next	Carl 🚃 Rajkumar Thiyagarajan 🏄
Search and select individu	al items from th	e Catalog tab. Sets of	pre-bundled items c	ommonly used in	your organization can b	e selected from the Request Profiles tab.
Catalog Request Profile	8					
Search Keyword						

- 1. Select Greenfield Oracle EBS Application Access
- 2. Click on " + Add to cart"
- 3. Click on next

Request Access x									
	Back	Add Acces	5	Checked	Cancel	Next		Carl SaiDilp Stals	0
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1. Click on the " + " to add responsibilities which is "<u>MSI MRP US Material Planner Support Inquiry</u> <u>Only"</u>

- 2. Click on search icon
- 3. If access is needed Permanently do not Pick Temporary Access

Displa	ay Name				
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1	Details				
	Greenfield EBS Resp	onsibilities			
	Greenfield EBS Resp	onsibilities			
	Greenfield EBS Resp	onsibilities			

1. Search the Responsibility in Text box which is required to gain access for Oracle EBS, then hit search

- 2. Another box should appear after hitting search, click on the "ok" button.
- 3. To raise for more than one EBS responsibility , repeat instructions on slide 6



Step 1. It is very important that you provide a **seven digit Supplier I.D** on the justification box so your approval can take place. If missed, approver will not be able to process your request.

Step 2. Click on "update" once you have provided your justification, then green "submit" button.



You are done, and request will be generated!

