



# GREENFIELD

## Collaborative Planning (CP) Upload Template

31-October-2017

# Collaborative Planning (CP) Upload Template



- **MSI is providing a new download/upload template to facilitate an easier population of Supplier Commits.**

## **Key Changes:**

- ❖ 26 weeks Plan Order / Supplier Commit Horizon
- ❖ Horizontal View of Data
- ❖ Upload functionality direct from Macro Excel
- ❖ Latest Supplier Commits are made available in Download Template.
- ❖ Upload Template will overwrite existing Supplier Commits



## Pre-requisite

- ❖ There is a one time setup in your Microsoft Excel to run Oracle Web ADI Macro
- ❖ Please refer to instructions in the Supplier Portal: Training Tab.  
RE: Oracle Web ADI Macro Excel Setups

# Collaborative Planning (CP) Upload Template



- **There are 2 steps to the new Supplier Commit**

- 1) Prepare your Plan Orders, Supplier Commit template in Horizontal View  
This would generate the data into a Horizontal View and bring the latest Supply Commits in.
- 2) Prepare your Upload Template.  
Provide your latest Supply Commits and Upload from Excel File directly.



# Collaborative Planning (CP) Upload Template

- Prepare your Plan Orders, Supplier Commit template in Horizontal View
- Run the Program “[XXMSI CP Custom Horizontal Data Preparation](#)”

## Navigation

Collaborative Planning -> Supply Chain Collaboration Planner - >  
-> View and Run Requests -> Submit Request

ORACLE E-Business Suite

Enterprise Search  Contract Documents  Search Results Display Preference  Standard

Home

Navigator

- Supply Chain Collaboration Planner
  - MSI CP Supply commit upload
  - View and Run Requests**
  - Collaborative Planning

Personalize

Worklist

From	Type	Subject	Sent	Dt
	Supply/Demand Load	The supply/demand file XML document. uploaded on was successful.	31-Oct-2017	
	Supply/Demand Load	The supply/demand file XML document. uploaded on was successful.	25-Oct-2017	
	Supply/Demand Load	The supply/demand file XML document. uploaded on was successful.	25-Oct-2017	

Full List

Advanced Search



# Collaborative Planning (CP) Upload Template

- Insert Program Name: **XXMSI CP Custom Horizontal Data Preparation**
- You can use the Magnifying Glass Search Capability

Define

**Schedule Request: Define**

\* Indicates required field

New Request  
 Copy Request

Program Name

Request Name

The name can later be used to search for this request

NLS Settings Parameters Notification Print Options Delivery Options ScheduleOptions

Language Settings

◀ Previous 1-10 of 12 Next 2 ▶

Select All | Select None

Select	* Language	* Territory	Numeric Character
<input checked="" type="checkbox"/>	Collaborative Planning		

- Select “Continue” When Program Name pops up
- In Following Page – Click “Submit”

Manage Schedule Cancel **Continue**

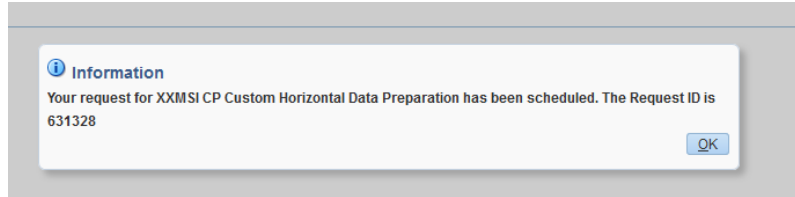
---

Manage Schedule Cancel Back **Submit**

# Collaborative Planning (CP) Upload Template



- Upon Submit you will get a pop up notification of your Request ID



- Your Template in Horizontal view is ready once Request is Completed / Normal.

Requests

Request Query Type: All My Requests

Requests Summary Table

Refresh

Request ID <input type="text"/>	Name <input type="text"/>	Phase <input type="text"/>	Status <input type="text"/>	Scheduled Date <input type="text"/>
631328	XXMSI CP Custom Horizontal Data Preparation	Completed	Normal	31-Oct-2017 13:17:36

- Next - > Download your Template.

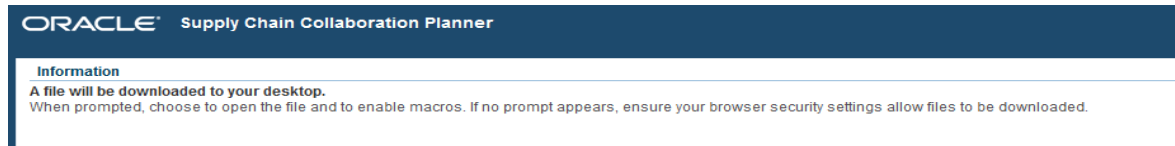
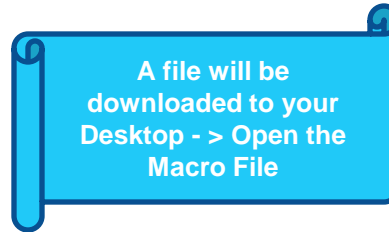
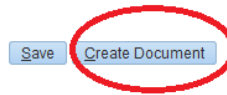
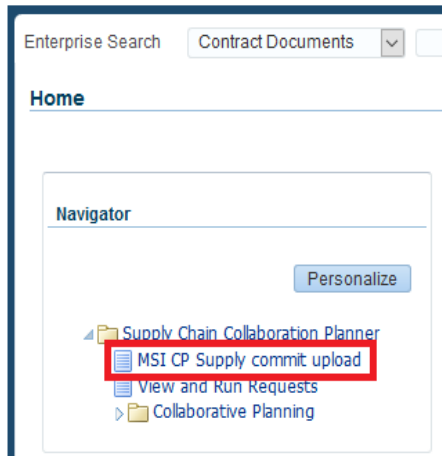


# Collaborative Planning (CP) Upload Template

- Downloading and Preparing your Supply Commit Template for Upload

## Navigation

Collaborative Planning -> Supply Chain Collaboration Planner - >  
-> **MSI CP Supply Commit Upload** -> Create Document







# Collaborative Planning (CP) Upload Template

**Important:** Allow the Macro File to be Completed Successfully before moving to another Excel Spreadsheet or Web Browser.

❖ Once Template is ready you will get the below confirmation

SUPPLIER_SITE_CC	PUBLISHER_NAME	PUBLISHER_SITE	ORDER_TYPE	WEEK1	WEEK2	WEEK3	WEEK4
				30-OCT-17	06-NOV-17	13-NOV-17	20-NOV-17
999	My Company	PRD:DE2	Planned order	0	0	0	0
999							30
999							2147
999							30
999							1420
999							30
001							0
001							
999							806

Download

**Confirmation**

The download process has completed successfully. Press Close to return to the document.

Close

❖ This is the Template where you will get an extract of Planned Orders and latest Supplier Commits

Please keep a weekly copy of each Monday's Planned Orders & Supplier Commits for retention purposes.



# Collaborative Planning (CP) Upload Template

- Provide your Supply Commit against the Weekly Planned Orders.

UpI	ITEM_NAME	ITEM_DESC	CUSTOMER_SITE	SUPPLIER_NAME	SUPPLIER_SITE_CC	PUBLISHER_NAME	PUBLISHER_SITE	ORDER_TYPE	WEEK1	WEEK2	WEEK3	WEEK4	WEEK
	85007012001	MTP8X0EX SHORT	PRD:DE2	Supplier A		My Company	PRD:DE2	Planned order	0	0	0	0	0
	85007012001	MTP8X0EX SHORT	PRD:DE2	Supplier A	999	Supplier A	999	Supply commit	100	30	30	30	30
	85012031001	ANTENNA WHIP 38	PRD:DE2	Supplier A	999	My Company	PRD:DE2	Planned order	0	0	12851	2147	1894
	85012031001	ANTENNA WHIP 38	PRD:DE2	Supplier A	999	Supplier A	999	Supply commit	100	30	30	30	30
	85012033001	ANTENNA STUBBY	PRD:DE2	Supplier A	999	My Company	PRD:DE2	Planned order	0	0	16925	1420	1335
	85012033001	ANTENNA STUBBY	PRD:DE2	Supplier A	999	Supplier A	999	Supply commit	31	30	30	30	30
	85012033001	ANTENNA STUBBY	PRD:MY2	Supplier A	001	My Company	PRD:MY2	Planned order	0	0	300	0	0
	85012033001	ANTENNA STUBBY	PRD:MY2	Supplier A	001	Supplier A	001	Supply commit					
	85012056001	ANTENNA STUBBY, PRD:DE2	PRD:DE2	Supplier A	999	My Company	PRD:DE2	Planned order	0	0	8549	806	740

- Once your Upload Template is ready - > you may upload directly from the Template.

❖ In your Excel Header - > Oracle - > Upload -> (Pop Up Box) -> Upload

The screenshot shows an Excel spreadsheet with the Oracle ribbon selected. The 'Upload' button in the 'Upload and Download' group is highlighted with a red box. To the right, the 'MSI Parameter Selection' dialog box is open, showing 'Upload Parameters'. The 'Rows to Upload' section has 'All Rows' selected. The 'Commit Rows' section has 'All Rows' selected. The 'Upload' button in the dialog box is also highlighted with a red circle.



# Collaborative Planning (CP) Upload Template

## Important:

Please do not navigate out from the Pop Up Upload Screen until confirmation of upload success. If you navigate out from the Excel Macro while file is being processed – it might impact upload status.

### Processing: Upload

#### Uploading the document

Your document is being uploaded to the server. Press Cancel to stop this process.

- ✓ Data on desktop sent
- ✓ 100% of records processed
- Import program started

SUPPLIER_NAME	SUPPLIER_SITE_CC	PUBLISHER_NAME	PUBLISHER_SITE	ORDER_TYPE	WEEK1	WEEK2	WEE
Supplier A					30-OCT-17	06-NOV-17	13-N
Supplier A	999	My Company	PRD:DE2	Planned order	0	0	0
Supplier A							30
Supplier A							1285
Supplier A							30
Supplier A							1692
Supplier A							30
Supplier A							300
Supplier A							8546
Supplier A							729
Supplier A							727
Supplier A							...

MSI Parameter Selection

**Confirmation**

The upload process has completed successfully. Press Close to return to the document.

- 121 rows successfully uploaded.
- Program 'XXMSI CP Upload Supply commit Data' Submitted Successfully with request id : 631339 Please verify the status of this program from Admin -> View request in CP

Close

- Upon upload this will automatically schedule 2 programs in the background
  - (i) Supply Chain Collaboration Load
  - (ii) Supply Chain Event Manager



# Collaborative Planning (CP) Upload Template



## Upload File - Helpful Hints

- ❖ If there is a need to do any manipulations (calculations, inserting rows, etc) while preparing your Upload Template -> do not do these directly on the excel macro upload file. It is highly suggested to copy paste the Data into a separate Excel File. Amend as necessary and Paste Special (Value) the impacted cells back into the Upload Macro Template.
- ❖ Upload Template should not have Formula calculations
- ❖ Upload Template will only consider Supply Commits for upload. Please ensure Supply Commits have the correct “PUBLISHER\_NAME” and “PUBLISHER\_SITE” in upload template.
- ❖ It is recommended not to re-use a previous Template. Always generate the latest Horizontal View / Supply commit by generating “[XXMSI CP Custom Horizontal Data Preparation](#)“
- ❖ Supply Commits will overwrite all existing Supply Commit values

# Collaborative Planning (CP) Upload Template



## Upload File - Helpful Hints

- ❖ Leaving a Supply Commit cell “BLANK” in Upload Template will overwrite existing Supply Commit to “0/Zero”
- ❖ Template would only contain items with Planned Orders
- ❖ If there's 10 Items for the week with Planned Orders, and only 9 items were updated back, the 1 item that was not in Upload Template will have Supplier Commits wiped out.
- ❖ In final upload template – do not remove / hide any columns
- ❖ Download the Data each Monday for retention purpose.

# Collaborative Planning Default Views



- **Deleting off Supply Commits.**

- If there is a need to delete off all Supply Commits you may run the program:  
‘[XXMSI CP Purge Supply commit records](#)’.

Navigate to View and Run Requests - > Submit Requests.

- This will wipe off all existing Supply Commits.

- You may also upload a Template with Empty/Blank Supply Commits to remove out existing Supply Commits

# Collaborative Planning Default Views



## ❖ IMPORTANT NOTES

- Do ensure you provide Supply Commits to CP by Tuesday 5pm CST each week
- MSI's liability is limited to the lead-time of Planned Order items.
- Horizontal View has a Date of Monday of the week.  
If you are using Vertical View , it has a Date of Friday of the week.  
Your Supply Commits using whichever view, would assume the delivery to dock each Monday of the week.