## TELL US ABOUT YOUR VOLUNTEER OPPORTUNITIES

Submit opportunities for MSI volunteers on the **Causes** Portal using share key: motorolasolutions-volunteers

- Log in to the Causes Portal 1.
- 2. Select the Volunteering tab on the left-hand side
- 3. Click the + Create New Volunteer Opportunity button
- 4. Fill out all the necessary fields
  - Basics (who, what, where, when), Event contact, your cause, Shifts 0 (how many people needed, at what time, signup deadline), Images, Volunteer skills/interests
- 5. Under the Visibility section, select Private. [Choosing Private will make it viewable only to MSI employees, given you're using our Share Key.] Ensure the **Published** box is checked, and click **Save**.
- Foundation team will review and approve the event 6.

## Sound the Alarm | American Red Cross Southern **California Region**

Help vulnerable members of the community with in-person Smoke Alarm Installations & Education VOLUNTEER OPPORTUNITY COMPANY OPPORTUNITY CREATED BY KELLY



## About This Volunteer Opportunity

The American Red Cross has restarted in-person smoke alarm installations and education across our Souther California community. Volunteer participants will need to be vaccinated, wear a mask and socially distance. During an installation day, participants group into small teams and visit the homes of individuals and families who have signed up to have free smoke alarms installed. Volunteers assist with installing these alarms and educate our clients on home fire safety. There is no prior knowledge needed, training will be provided. These installations are on a rolling basis. If you are interested, please reach out to the contact listed and we will coordinate the best fit for your schedule, based on availability



Volunteer Shifts

Edit Volunteer Shift Download Bulk Signup Template

**TIP:** Post your volunteer opportunities 4-6 weeks prior to the event to ensure ample time for signup/promotion.

