

# LICENSES AND PERMITS

TRACK AND MANAGE LICENSES, PERMITS, FEES, AND PAYMENTS

## DETAILED PERMIT INFORMATION

By using Spillman Flex's Licenses & Permit module, personnel can view information including status of permit, effective date, permit holder, permit type, and contact persons. Users can track and view information such as the type, model, size, and value of the item using an additional detail screen, as well as add a property record for the item. Animal, bicycle, and weapon permits can also be tracked with detail windows that provide precise data tailored for each permit type.

All information entered into the Licenses & Permits module feeds into Flex's fully integrated Records Management System (RMS) and can be accessed using the Mobile Records module, bringing valuable license and permit data to personnel serving in the field.

## INTEGRATED LAW RECORDS

When used with Flex's Law Records with UCR/NIBRS module, the Licenses and Permits module allows agency personnel to access a weapon's permit record if it is used in a law incident. Users can also view the weapon's permit record as well as its owner's name record from the law incident record. This information is then readily available to responding officers.

## ASSOCIATED FINANCIAL TRANSACTIONS

The fee screen in the Licenses & Permits module allows personnel to manage and easily audit all financial transactions associated with a permit. From this screen, users can charge fees, post receipts, make adjustments, and print permits and mailing labels. Users can also print permit receipts to easily notify license and permit holders of renewal and expiration dates.

## COMPREHENSIVE REPORTING

Users can condense information into concise, easy-to-read reports using the Licenses & Permits module. The Permits Summary Report lists the permit type, status, record number, permit holder, and expiration date. The Permit Total Report provides a total number of permits, for example, that would correspond to permit type, location, area code, and name number. The Payment Summary Report lists the date, officer, fee transaction type, amount, and license number.

**License**

Permit Number: 00967555    Items: 1    Expired    Record #: 7  
 Location: 100 South Main Street

**Holder**

Number: 9    **Bench Warrant of Arrest**  
 Last: Blanke    First: Mitchell    Mid: Nelson  
 Addr: 800 BELLEMEADE AVE    FIRE    Phone: (256)555-2188  
 City: Springfield    ST: ND    ZIP: 79134    DOB: 10/23/60    SSN: 333-33-3334

**Details**

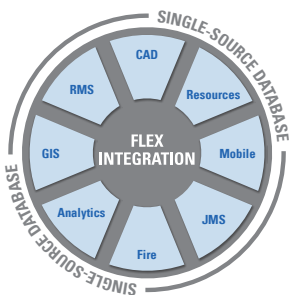
Application Date: 10/24/10    Permit Type: Bicycle  
 Status: VALD    Valid    Agency: SPD  
 Valid From: 15:05:37 10/24/10    Issued By: D. Gordon  
 To: 15:05:40 10/24/10    Area: LC

Contacts	Relationship	Work Phone
1    16    Burnett, Sonya	Friend	(208)555-9847

Vehicles	License	Color	Make	Relationship
1	3    BAD789	BLU /	FORD	On loan

**Comments**

1. The Licenses & Permits module allows personnel to view permit number, location, holder, item number, and record number, as well as **quickly identify any alerts associated with the permit**, which appear in red.
2. Users can **view owner information** such as name, address, phone, DOB, and SSN, along with additional data such as application date, permit type, and status.
3. This module allows users to **view contact name and relationship along with vehicle information** such as license, color, make, and any comments related to the permit.



## TOTAL SOFTWARE INTEGRATION

Spillman Flex's Integrated Hub™ is an open, centralized database where all agency information is entered, stored, and extracted in real time, providing total software integration. This allows users to enter data once and have it automatically shared among related modules. Agencies using this module can optimize their system and enhance productivity through total integration with other Flex modules.

